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AGENDA COVER MEMO

Memorandum Date: January 5, 2011

Order Date: January 19, 2011

TO: Lane County Board of Commissioners

DEPARTMENT: Sheriff's Office

PRESENTED BY: Russ Burger, Lane County Sheriff's Office

AGENDA ITEM TITLE: IN THE MATTER OF DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN TWO INTERGOVERNMENTAL AGREEMENT AMENDMENTS WITH OREGON JUDICIAL DEPARTMENT (OJD) AND ONE INTERGOVERNMENTAL AGREEMENT WITH LANE COUNCIL OF GOVERNMENTS (LCOG)

I. MOTION

Move to delegate authority to the County Administrator to sign two intergovernmental agreement amendments with Oregon Judicial Department (OJD) and one intergovernmental agreement with Lane Council of Governments (LCOG).

II. AGENDA ITEM SUMMARY

The Lane County Board of Commissioners is being asked to delegate signature authority to the County Administrator as required by the Lane Manual for three intergovernmental agreements that exceed three years in length and/or \$100,000.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Since 2008, the Sheriff's Office has administered the Community Corrections Act (CCA) funding. The original base contract with Oregon Judicial Department to staff the CCA-funded Defendant/Offender Management Center (DOMC) ran from 2007-2009 (BO 07-6-23-3). In 2009, due to delays in finalizing state funding, all CCA-funded agreements were extended for one year. Then, the state finalized CCA reductions for 2010-11 and contracts were amended again to extend the term of the agreement and reduce the funding for 2010-11. This resulted in the term of the agreement exceeding three years which triggers the need for the Board to

delegate authority to the County Administrator.

The second agreement with OJD, is a federally grant funded domestic violence project. The agreement with OJD originated in Health & Human Services and was most recently brought before the Board in 2010 (BO 10-02-26-02) when the grant was renewed for another two year period through September 2012. Again, this resulted in the agreement exceeding the permitted three-year limit and requires the Board to delegate authority to the County Administrator to sign the amendment extending the agreement.

The third agreement is with Lane Council of Governments for a federally-funded Center for Substance Abuse and Treatment (CSAT) project to enhance the services provided by the Lane County Drug Court. The grant includes funding for three years of the operation of the project as well as a required evaluation at the end of the project. (BO 10-12-15-1) Therefore, the agreement exceeds three years and \$100,000 (\$36,068 per year) and requires the Board to delegate authority to the County Administrator.

B. Policy Issues

The Lane Manual requires the Board to delegate authority to the County Administrator for agreements that exceed three years in length or \$100,000.

C. Financial and/or Resource Considerations

Funds involved in all three agreements are either state or federal funds. No general funds are involved.

D. Alternatives/Options

Option 1. Delegate authority to the County Administrator to sign the agreements.

Option 2. Do not delegate authority to the County Administrator to sign the agreements.

IV. RECOMMENDATION

Delegate authority to the County Administrator to sign the agreements.

V. TIMING/IMPLEMENTATION

If approved, the agreements will be signed by the County Administrator and copies returned to the respective contractors.

BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

BOARD ORDER

IN THE MATTER OF DELEGATING AUTHORITY
TO THE COUNTY ADMINISTRATOR TO SIGN
TWO INTERGOVERNMENTAL AGREEMENT
AMENDMENTS WITH OREGON JUDICIAL
DEPARTMENT (OJD) AND ONE
INTERGOVERNMENTAL AGREEMENT WITH
LANE COUNCIL OF GOVERNMENTS (LCOG)

Whereas, Lane Manual requires the Board to delegate authority to sign agreements that exceed three years in duration or \$100,000;

Whereas, the Sheriff's Office administers Community Corrections Act funding and uses CCA funding to contract with Oregon Judicial Department to staff the Defendant/Offender Management Center; and

Whereas, Contract 8385, Amendment #2 extends the term of the agreement to June 30, 2011 with a total agreement of \$780,962.

Whereas, the Sheriff's Office administers a Office Against Violence Against Women grant that funds Oregon Judicial Department staff to operate a pre-trial monitoring function; and

Whereas, Contract #231275, Amendment #1 extend the term of the agreement to September 30, 2012 with a total agreement amount of \$271,760, and

Whereas, the Sheriff's Office administers a Center for Substance Abuse and Treatment grant that requires ongoing monitoring and reporting functions throughout the duration of the three-year grant and requires a post-grant evaluation period; and

Whereas, the Sheriff's Office will contract with Lane Council of Governments in the amount of \$108,204 in an agreement that will extend through December 31, 2013;

Now Therefore, It Is Hereby Ordered that the Board of County Commissioners authorizes the County Administrator to sign the intergovernmental agreements discussed above that include two agreements with Oregon Judicial Department and one agreement with Lane Council of Governments.

DATED this _____ day of January 2011.

Faye Stewart, Chair
Lane County Board of Commissioners

1-7-11

F.S.